

PROGRAM DIPLOMA UNIVERSITI MALAYA

PENGAMBILAN JULAI 2018 / JULY 2018 INTAKE

ARAHAN UNTUK PEMOHON / INSTRUCTION FOR APPLICANT

1. Sila Muat Turun dan cetak Borang Permohonan / Please download and print the Application Form.
2. Isikan dan tandatangan Borang Permohonan / Fill-In the Application Form and sign it.
3. Sertakan dokumen-dokumen berikut / Enclose the following documents:
 - a. Salinan Kad Pengenalan / Copy of Identity Card.
 - b. Salinan Sijil Akademik yang disahkan / Certified copies of Academic Certificates.
 - c. Slip Deposit Asal CIMB Bank / Original CIMB Bank Deposit Slip.
 - d. Satu Gambar Berukuran Pasport / Passport Size Photograph
4. Hantar Borang Permohonan bersama dengan semua dokumen di atas melalui **Pos Laju** ke/ Send the Application Form together with the above documents by **Pos Laju** to:

Pusat Pembelajaran Universiti Malaya (UMCCed)

c/o PPU (Kolej Teknologi Asia)
Ground Floor, Kompleks Penchala
50, jalan Penchala, Off Jalan Templer
46050 Petaling Jaya
Selangor Darul Ehsan

Telephone: 03 7781 2300

Pengesahan Dokumen / Certification of Documents	Boleh disahkan oleh / Can be certified by: <ul style="list-style-type: none">▪ Pengetua Sekolah / School Headmaster▪ Peguam / Advocate & Solicitor▪ Pesuruhjaya Sumpah / Commissioner of Oaths▪ Pegawai Kerajaan Gred N41 ke atas / Government Officers Grade N41 and above
Yuran Pemprosesan RM 25.00 / Application Fee of RM 25.00	Sila masukan ke dalam akaun UMCCED di CIMB Bank / Please Deposit into the account of UMCCED at CIMB Bank No. Akaun / Account No.: 8600 227 441

**BORANG PERMOHONAN KEMASUKAN
APPLICATION FOR ADMISSION**

**GAMBAR
BERUKURAN
PASPORT /
PASSPORT
SIZED
PHOTOGRAPH**

**SILA GUNAKAN HURUF BESAR
PLEASE USE CAPITAL LETTERS**

A. PROGRAM PILIHAN / CHOICE OF PROGRAMMES PREFERRED

PROGRAM PILIHAN / PROGRAMME CHOSEN
(DIISI OLEH PEMOHON / FILLED BY APPLICANT). Sila Tanda ✓ / Please Tick ✓.

**UNTUK
KEGUNAAN
PEJABAT /
FOR OFFICE USE**

- Diploma Pengurusan / *Diploma in Management*
- Diploma Pengurusan Sumber Manusia / *Diploma in Human Resource Management*
- Diploma Pengurusan Perniagaan / *Diploma in Business Management*
- Diploma Perakaunan / *Diploma in Accounting*

PENGAMBILAN / INTAKE: Mei / May Julai / July

LOKASI PILIHAN / CHOICE OF LOCATION: PPU (Kolej Teknologi Asia), Petaling Jaya, Selangor

B. MAKLUMAT PERIBADI / PERSONAL PARTICULARS

NAMA PENUH / FULL NAME:

NO. KAD PENGENALAN / NO. PASPORT:
NRIC NO / PASSPORT NO

JANTINA / SEX:

KELAINAN UPAYA / DISABILITY:

TARIKH LAHIR / DATE OF BIRTH:

TIADA / NO

ADA / YES

NEGERI LAHIR / STATE OF BIRTH:

TANDAKAN ✓ / MANA YANG BERKENAAN / TICK ✓ WHERE APPLICABLE.

NO. TELEFON (RUMAH)
TELEPHONE NO. (HOUSE):

NO TELEFON BIMBIT /
MOBILE PHONE NO:

TARAF PERKAHWINAN / MARITAL STATUS:	AGAMA / RELIGION:
KETURUNAN / RACE:	KEWARGANEGARAAN / NATIONALITY:
ALAMAT E-MEL / E-MAIL ADDRESS:	
ALAMAT SURAT-MENYURAT / CORRESPONDENCE ADDRESS:	
NEGERI / STATE:	POSKOD / POSTCODE:
C. MAKLUMAT IBU BAPA / PENJAGA / PARENTS / GUARDIAN'S INFORMATION	
*POTONG YANG TIDAK BERKENAAN / DELETE WHICHEVER IS NOT APPLICABLE	
NAMA IBU BAPA / PENJAGA / PARENTS / GUARDIAN'S NAME:	
PEKERJAAN IBU BAPA / PENJAGA / PARENTS / GUARDIAN'S OCCUPATION:	
NO. TELEFON (RUMAH) / TELEPHONE NO. (HOUSE):	NO TELEFON BIMBIT / MOBILE PHONE NO:
ALAMAT E-MEL / E-MAIL ADDRESS:	
ALAMAT SURAT-MENYURAT / CORRESPONDENCE ADDRESS:	
NEGERI / STATE:	POSKOD / POSTCODE:

D. KELAYAKAN AKADEMIK / ACADEMIC QUALIFICATION

SPM / SPMV / O'LEVEL

Tahun / Year

Aliran / Stream:

Sastera / Arts

Sains / Science

Keputusan / Result SPM / SPMV / O'EVEL

(Isikan grade / Fill in the grade : A+, A/1A, A-/2A, B+/3B, B/4B, C+/5C, C/6C, D/7D, E/8E, G/9G)

MATA PELAJARAN / SUBJECT	GREDE / GRADE	MATA PELAJARAN / SUBJECT	GREDE / GRADE
BAHASA MALAYSIA / MALAY LANGUAGE			
BAHASA INGGERIS / ENGLISH LANGUAGE			
MATEMATIK / MATHEMATICS			
SAINS / SCIENCE			
BIOLOGI / BIOLOGY			
FIZIK / PHYSICS			
KIMIA / CHEMISTRY			
MATEMATIK TAMBAHAN / ADDITIONAL MATHEMATICS			
GEOGRAFI / GEOGRAPHY			
SEJARAH / HISTORY			
PENDIDIKAN ISLAM / ISLAMIC EDUCATION			
PENDIDIKAN MORAL / MORAL EDUCATION			
PRINSIP PERAKAUNAN / PRINCIPLES OF ACCOUNTING			
PERDAGANGAN / COMMERCE			
EKONOMI ASAS / BASIC ECONOMICS			

E. MAKLUMAT AKTIVITI KOKURIKULUM / EXTRA CURRICULAR ACTIVITIES

Butir-butir aktiviti sukan / persatuan / Details of sport / society activities

TAHUN / YEAR	SUKAN / PERSATUAN / SPORT / SOCIETY	PERINGKAT PERWAKILAN / REPRESENTATIVE LEVEL		
		SEKOLAH / SCHOOL	NEGERI / STATE	NEGARA / NATIONAL

F. PEMBIAYAAN PENGAJIAN / FINANCING OF STUDIES

TANDAKAN ✓ / MANA YANG BERKENAAN / TICK ✓ / WHERE APPLICABLE.

 PTPTN KWSP IBU BAPA / PARENT'S EPF LAIN-LAIN / OTHERS

SILA NYATAKAN / PLEASE STATE:

G. SENARAI SEMAK PERMOHONAN / APPLICATION CHECK LIST

Sila Tanda ✓ / Please Tick ✓

 Borang Permohonan yang telah lengkap / A duly completed Application Form. Salinan Kad Pengenalan / Copy of Identity Card. Salinan sijil-sijil yang telah di sahkan (SPM / SPMV / O'Level) / Certified copies of relevant certificates (SPM / SPMV / O'Level). Sijil boleh disahkan oleh Pengetua Sekolah, Peguam, atau Pegawai Kerajaan (Gred N41 keatas) / Certificates can be certified by School Headmasters, Advocate & Solicitors, or Government Officers (Grade N41 and above). Bayaran Pemprosesan sebanyak RM 25.00 (tidak dikembalikan). Sila deposit RM 25.00 ke dalam akaun **UMCCed di CIMB Bank (No. Akaun: 8600 227 441)** dan kepilkan Slip Asal Deposit. Processing Fee of RM 25.00 (non-refundable). Please deposit RM 25.00 into the account of UMCCed at **CIMB Bank (Account No: 8600 227 441)** and attach the Original Deposit Slip.**H. PERAKUAN PEMOHON / APPLICANT'S DECLARATION**

Saya mengaku bahawa semua keterangan dan bukti yang saya berikan di dalam permohonan ini adalah benar. Saya sedia maklum bahawa pihak Pusat Pendidikan berterusan Universiti Malaya (UMCCed) berhak menolak permohonan ini atau menarik balik tawaran program pada bila-bila masa sekiranya mana-mana keterangan atau salinan sijil-sijil yang dikemukakan adalah tidak benar.

I declare all the information and proof given in this application is true. I understand that University of Malaya Centre for Continuing Education (UMCCed) has the right to withdraw or terminate this offer at anytime if the information or copy of certificate (s) given by me in this application are false.

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Tandatangan Pemohon / Applicant's Signature.....
Tarikh / Date**UNTUK KEGUNAAN PEJABAT / FOR OFFICE USE**

Tarikh Terima / Date Received: _____

Tarikh Semak / Date Checked : _____

Disemak Oleh / Checked By : _____

KOD RUJUKAN / REFERENCE CODE

	Senarai Semak / Check List	Catatan / Remarks
<input type="checkbox"/>	Borang Permohonan / Application Form	
<input type="checkbox"/>	Salinan Sijil / Copy of Certificate	
<input type="checkbox"/>	Dokumen Sokongan / Supporting Document	
<input type="checkbox"/>	Bayaran Proses / Processing Fee	